



Staff Council General Meeting  
Tuesday, July 19, 2016  
UNEA 102a Acacia Room, 2:00PM – 3:30PM

I. Call to order – 2:09 pm

II. Approval of previous meeting minutes – Gracie first motion to approve, all in favor.

III. Executive reports

A. Chair – **Ben Carnevale**

a. Meeting with the President

- i. Meeting with President to provide reports from the committees as well as speak in regards to some topics such as: the relationship between Staff Council and VPBA.

b. By Laws update

- i. Revision is ongoing.
- ii. The review happening and the Executive Council will vote and finalize the changes by the next executive council meeting
- iii. The changes to the council will be shown in which it will facilitate and better address duties for the council with 16-17 members

c. Info Fair 2016

- i. Info Fair will be taking place in September
- ii. Ana Diaz, will organize event with assistance from members who would like to participate and guidance from Maria Placencia.
- iii. All information will be provided.
- iv. The idea to have an event with more emphasis to the benefits and opportunities for staff will be addressed.

d. District concerns

- i. Get in touch with all the constituents as it is essential to gather a list of concerns and issues that they might see.
- ii. All concerns should be bring up on the next general meeting.

B. Vice Chair – **Paul Adame**

a. Textbook Scholarship

- i. No participants at this point.
- ii. The number of applicants have been significantly low. The idea to change the deadline as well as the name will be addressed.
- iii. Possibility of speaking to Nando Padula, Director of the bookstore to locate ideas.

C. Treasurer's report – **Ana Diaz**

a. Account update

- i. There appears to be some inconsistencies with the charges and available budget.
- ii. At this point Ana Diaz, has reached out to March Guevara to find more information on to why is the available balance so low.

IV. Old Business

V. Committee Reports

A. Elections – **Gracie Galvez (Providing report for Maria Hernandez)**

a. Elections for Orange Districts – Nomination update

**Staff Council Mission Statement**

Staff Council is designed to be a representative “voice” for UTEP staff. Our responsibility is to create innovative ideas to enhance the collaboration between staff, faculty, students and other organizations to benefit the University’s mission.

- i. The new term for the newly elected members will begin on September 1<sup>st</sup>.
    - ii. The coordination for the new member orientation is planned by Paul, Ben and Maria
  - b. SC Executive committee nominations
    - i. Nominations are open and votes may be given starting the 2<sup>nd</sup> week of August
      - 1. Maria Hernandez is nominated as Treasurer
      - 2. Ana Diaz is nominated as Secretary
      - 3. Delia Heras is nominated as Parliamentarian (vote submitted online after meeting)
      - 4. No nominations for Historian
    - ii. July 29<sup>th</sup> is the last day for nominations
    - iii. The idea of having back-ups or alternatives might be addressed later on
- B. Communication – **Ben Carnevale**
  - a. Louie Martinez to assemble Miner Minute
    - i. In addition, Louie Martinez, is also in charge of the newsletter
- C. Research Committee – Parking and Transportation Update – **Ben Carnevale**
  - a. Update
    - i. No update at this moment
    - ii. Report is almost finalized and will be provided to Dr. Natalicio
    - iii. Pictures of parking changes will be uploaded on the newsletters.
- D. Research Committee – Tuition Assistance for Family Members Update – **Karla Iscapa**
  - a. Update
    - i. July 29<sup>th</sup> they will go over recommendations and provide report to the Executive Council for revision
    - ii. The new idea will be to revise the key point of request and find solutions on how to target.
- E. EAC – Karla Iscapa Vice Chair – **Karla Iscapa**
  - a. EAC meeting in October
    - i. The next EAC meeting in October will be taking place here at UTEP
    - ii. October 13<sup>th</sup> and 14<sup>th</sup>
    - iii. University Relations and Karla Iscapa will be working together.
    - iv. A budget proposal is being worked on at this moment

## VI. New Business

## VII. MISC (comments, announcements, accomplishments, etc.)

- Minerpalooza
  - o The possible idea to participate in Minerpalooza to acquire funds for the scholarship.
  - o Karla Iscapa will provide more details about that possibility.

## VIII. Adjournment – 3:10 PM.

- Karla Iscapa first motion to adjourn, Gracie Galvez seconds motion. All in favor

**MEMBERS PRESENT: Paul Adame, Ben Carnevale, Ana Diaz, Gracie Galvez, Delia Heras, Karla Iscapa, Maria Placencia, David Porras, Lourdes Sanchez**

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